



*Lincoln County Rodeo Association Inc. Vendor Letter for June 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup>, 2023.*

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Dear Vendor:

The 2023 dates will be Friday, June 9<sup>th</sup>, Saturday, June 10<sup>th</sup>, and Sunday June 11<sup>th</sup>. To help kick off the weekend on Friday, there will be an evening rodeo performance and live music immediately after the rodeo in the beer tent. Saturday there will be a tractor pull in the morning into early afternoon, and after the rodeo performance there will be live music. On Sunday we will once again be having the Cowboy Church service and then the Queen Coronation before the rodeo performance.

**Enclosed is a copy of the contract. Please read over the contract carefully.**

**Please note:** The Lincoln County Rodeo Association Inc. is requiring **ALL** vendors to have a **minimum liability insurance policy of \$1,000,000**. The Rodeo committee is required by the City of Merrill to have this policy turned in to the Merrill City Clerk 10 days prior to the event. The insurance policy must name the Lincoln County Rodeo Association Inc., and the City of Merrill as an additional insured by the policy coverage. The Certificate Holder box on the policy must read Lincoln County Rodeo Association Inc. 906 N. Center Avenue Merrill, WI 54452.

**A SAMPLE copy of how the liability insurance policy must be read is enclosed.**

This year you will find an additional form requesting your tax information for the state. This is a form that has not been included in the past but that the state informed us, must be filled out going forward.

Food Vendors, after receiving feedback from you, there will be two-yard dumpsters located underneath the grandstands. These will be emptied every morning. Please help by breaking down all boxes before throwing them in the dumpsters.

Any contract received after April 1<sup>st</sup>, 2023 may not be accepted.

Any liability insurance received after April 1<sup>st</sup>, 2023 may not be accepted and void any existing contract.

Please **make a copy** of the contract for yourself and **mail the original** copy back to us, with your payment by April 1<sup>st</sup>, 2023

**If you would like a receipt or confirmation that your contract was received, please send a self-addressed stamped envelope with your contract and payment and we will be happy to get that back to you.**

If you are no longer active in vending/crafting or your address and/or phone number has changed, please contact us by phone or email me as soon as possible.

If you have any questions about the contract please feel free to contact me at 715-297-7005 or by email at [akrue090@hotmail.com](mailto:akrue090@hotmail.com).

The Wisconsin River Pro Rodeo is looking forward to seeing you at the 2023 event!

*April Voigt*  
**Vendor Coordinator**

**Visit us at our Website: [www.wrpr.org](http://www.wrpr.org)**

*A presentation of the Lincoln County Rodeo Association, Inc., 906 N Center Ave, Merrill, WI 54452*